

LONGWICK PARISH COUNCIL

**To: Cllr McPherson (Chairman), Cllr Richards (Vice Chairman), Cllr Rogers,
Cllr van Apeldoorn, Cllr Myers and Cllr Barter**

**You are hereby summoned to a meeting of the Parish Council taking place at Longwick Village
Hall Platinum Room on Tuesday 17th January 2023 at 7.30pm.**

AGENDA

Public Forum – The first ten minutes are available for the public to express their view or ask questions on matters on the following agenda. The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

- 134. Welcome and Apologies for Absence
- 135. To Receive any Declarations of Interest
- 136. Acceptance of Minutes of the Parish Council Meeting held on the Tuesday 20th December 2022
- 137. Update from Buckinghamshire Councillors
- 138. To receive Matters arising not otherwise on the Agenda for Information Only
- 139. Planning Applications. To consider new applications review applications approved and refused
- 140. To note accounts for payment in accordance with the budget
- 141. To consider and approve Precept for 2023-2024
- 142. To consider and approve charges for use of the playing field for parties
- 143. To consider Local Plan responses for Buckinghamshire Council
- 144. To consider whether to book a Summer Play Session (Play around the Parish previously) for 2023
- 145. To consider quotes for fencing and removal of bushes / trees as required along the fence line bordering Wickfield.
- 146. To discuss and decide on any responses to correspondence received and/or issued by the Parish Council
- 147. To receive Reports from Councillors on meetings that they have participated in on behalf of the Parish Council
- 148. To consider agenda items for the next meeting
- 149. To confirm the date of the next Parish Council Meeting: Tuesday 21st February 2023 at Longwick Village Hall Platinum Room starting at 7.30pm



Tracey Martin
Clerk, Longwick Parish Council
clerk@longwickcumilmer.org.uk

11th January 2023

MINUTES FOR APPROVAL



Longwick-cum-Ilmer Parish Council

LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 20TH DECEMBER 2022 AT 7.30PM AT LONGWICK VILLAGE HALL PLATINUM ROOM

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Rolf van Apeldoorn, Alex Barter, Jane Rogers and Tracey Martin (Clerk)

120. **WELCOME AND APOLOGIES FOR ABSENCE:** Cllr McPherson welcomed all to the meeting. Apologies were received and accepted from Cllr Myers.
121. **DECLARATIONS OF INTEREST:** No interests declared
122. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD 15TH NOVEMBER 2022:**
Approved by all Councillors.
123. **UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**
- a. It was reported that the Buckinghamshire Officers were disappointed at the decision that was made regarding the traveller's site in Askett Lane / Lower Icknield Way. The case is being reviewed by officers who are looking at some missing details and a judicial review. All Buckinghamshire Officers and Members are supportive and will be writing to The Secretary of State for Levelling Up, Housing and Communities and Minister for Intergovernmental Relations if the judicial review is not successful.
 - b. Works are still ongoing with the reopening of the Household Waste Recycling Centre.
 - c. Bins are successfully being emptied at a rate of around 98.5%.
 - d. Cllr Richards raised a concern regarding the abandoned car in Stockwell Lane. If not been recovered contact Buckinghamshire Councillors who liaise with Buckinghamshire Officers.
Action: Buckinghamshire Officers
 - e. Cllr McPherson asked what is happening with the abandoned caravan which is in the layby on the Thame Road. Buckinghamshire Councillors to look into. The Clerk checked and it has been reported on FixMyStreet.
Action: Buckinghamshire Officers
 - f. Cllr Rogers asked for an update on the heap of rubbish in the corner of Askett Lane / Lower Icknield. Buckinghamshire Councillors will discuss with enforcement. **Action: Buckinghamshire Officers**
 - g. Cllr Rogers asked whether quiet roads was something Buckinghamshire Council would consider. Buckinghamshire Councillors to raise the question with TfB, **Action: Buckinghamshire Officers**
124. **TO RECEIVE MATTERS ARISING NOT OTHERWISE ON THE AGENDA:** None
125. **PLANNING:**
The following new applications were reviewed, discussed and comments approved.
22/08044/ADRC: Bumpers Farm Ilmer Lane Ilmer: No comment required
22/08164/ADRC: Land to The South of Rose Farm Thame Road: No comment required
22/08163/ADRC: Land to The South of Rose Farm Thame Road: No comment required
22/08183/ADRC: Land to The South of Rose Farm Thame Road: No comment required
22/08062/FUL: Old Berkeley House Owlswick: No comments to make on this application but would request that the well cover should remain as it has been registered on the local heritage list.
22/08113/FUL: Barn to Rear of Hill View Longwick Road: Longwick cum Ilmer Parish Council have no comments to make but wish for it to be noted that this barn is not in agricultural use
22/07691/FUL: Brook Cottage Meadle Village Road Meadle: No comments to make
22/08235/PNP16A: Land Opposite Green Space Chestnut Way: Longwick cum Ilmer Parish Council object to this application for the following reason:
1. Located in a prominent location adjacent to the A4129 Thame Road, in close proximity to residential areas. The mast would be located in an open area of grass verge with no screening, the mast would be a dominant street furniture in an area that is void of street furniture. Longwick does not have street lights so the addition of a mast is incompatible with Longwick.
2. No clear evidence to suggest there is a significant gap in coverage in this area. Why has this particular location been proposed?

All comments were approved.

The following applications status has changed:

22/07256/CTREE: The Old Vicarage Ilmer Lane Ilmer: Not to make a Tree Preservation Order
 22/07230/ADRC: Land to The South of Rose Farm Thame Road: Permit - detail Reserved by Condition
 APP/K0425/W/22/3291161: Land Adjacent Meadowbrook House Lower Icknield Way: Appeal dismissed
 21/08785/VCDN: Land to South of Rose Farm Thame Road: Application permitted
 22/06940/VCDN: Hazeldene Lodge Thame Road Longwick: Application permitted
 22/07295/FUL: Quercus Owlswick: Application permitted
 22/07661/CTREE: The Cobblers Meadle Village Road Meadle: Not to make a Tree Preservation Order
 22/06167/VCDN: Orchard View Farm Stockwell Lane Little Meadle: Application permitted
 22/07977/CTREE: Brook Cottage Meadle Village Road Meadle: Not to make a Tree Preservation Order
 22/08103/ADRC: Land to The South of Rose Farm Thame Road: Permit - detail Reserved by Condition

Cllr van Apeldoorn raised a concern with the applications from Rose Farm and that the footpath linking Rose Farm to Wickfields is not shown on the most recent variations of condition maps. Clerk to enquire with planning.
Action: Clerk

126. **TO NOTE DECEMBER PAYMENTS FOR APPROVAL:**

	Payee	Net	VAT	Gross	Comment
	Tracey Martin	£923.45	£-	£923.45	Clerk Salary + Back Pay to April
22	Tracey Martin	£25.00		£25.00	Home allowance
	Cashplus	£38.16		£38.16	Reinstate Balance
	HMRC	£139.08	£-	£139.08	PAYE due 22nd December
	Shield Maintenance	£143.00	£28.60	£171.60	Bin Emptying
	Alex Barter	£13.50		£13.50	Mileage collecting Trees 30 miles
	Valerie McPherson	£40.00		£40.00	Christmas Tree from Penns
	JSG Handyman	£200.00		£200.00	Repairs to steps on Zip Wire
	Reids	£1,105.00	£221.00	£1,326.00	Playground Repairs
	Reids	£560.00	£112.00	£672.00	Cableway Stop Repairs
	Longwick Evening WI	£74.09		£74.09	Carol Concert Grant - Min Ref 83
	Total	£3,261.28	£361.60	£3,622.88	
	Cashplus Card				
	GiffGaff	£5.00	£1.00	£6.00	Monthly Top Up
	Amazon	£32.16		£32.16	Christmas Lights and Batteries
	Total	£37.16	£1.00	£38.16	
	Direct Debits / Standing Orders				
	EDF Energy	£20.00		£20.00	Electricity monthly payment
	Nest	£58.79		£58.79	Pension Contribution
	Total	£78.79		£78.79	

All payments were approved.

127. **TO CONSIDER QUOTE FOR ADDITIONAL LENGTH OF DITCH CLEARING:** The quote was discussed and approved at a cost of £950 subject to the Clerk confirming that it includes taking away what is cleared out.

Action: Clerk

128. **TO CONSIDER UPGRADING FENCING AND BUSHES AT THE PLAYING FIELD INCLUDING REVIEWING OF ANY QUOTES RECEIVED:**

- a. Only one quote had been received which was discussed. It was agreed that the work would need to be done in three phases: 1st – clearance of bushes and trees, 2nd - installation of 5ft green metal fencing and lastly replanting of bushes and trees as required. Clerk to ask contractor to requote and obtain further quotes.

129. **TO REVIEW AND IF THOUGHT FIT APPROVE QUOTE FOR REMOVAL OF SOIL ALONGSIDE GARAGE:**

- a. The quote from Oxfordshire Garden Contractors at a total cost of £610 was discussed and approved.

130. **TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL:**
a. Cllr McPherson had received an email from a resident informing the Parish Council that they will be starting up a book stand outside the shop for people to recycle their books which would be run by residents. Councillors felt it was a good idea.
131. **TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:** None attended
a. Cllr McPherson reported that she had attended the North West Chiltern Community Board where air pollution and transport and roads had been discussed. She had also Chaired the Community Resilience sub group where they had been working on a knife crime project where three films have been produced and shared with local schools. Councillor McPherson is happy to share this with Councillors. Alongside this project they are also working on a gardening projects and nature walking.
132. **TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING:** Send through to Clerk
133. **TO CONFIRM THE DATES AND TIMES OF THE NEXT PARISH COUNCIL MEETING:** The next meeting of the Parish Council will be on Tuesday 17th January 2023 at 7.30pm at Longwick Village Hall Platinum Room.

Councillor McPherson thanked all Councillors for the work and support over the last year and wished all Councillors and the Clerk a Merry Christmas.

There being no further business the meeting closed at 8.40pm

Chair..... Date.....

PAYMENTS FOR APPROVAL

Payee	NET	VAT	Gross	Description
Tracey Martin	£683.90	£-	£683.90	Clerk Salary
Tracey Martin	£20.00		£20.00	Home allowance
Cashplus	£12.00		£12.00	Reinstate Balance
HMRC	£71.40		£71.40	Tax and NI
Shield Maintenance	£143.00	£28.60	£171.60	Bin emptying December
Total:	£930.30	£28.60	£958.90	
Cashplus Card:				
GiffGaff	£5.00	£1.00	£6.00	Monthly Top Up
Direct Debits / Standing Orders:				
EDF Energy	£20.00		£20.00	Electricity monthly payment
Nest	£58.79		£58.79	Pension Contribution
Total	£78.79		£78.79	

TO CONSIDER AND APPROVE PRECEPT FOR 23/24

Option A: In our budget we considered a precept of £32,000 which is an increase of £156.06 payment to the Parish Council but a reduction in the band d tax rate of -7.48%. £37.19 down to £34.41.

Parish Longwick-cum-Ilmer

Input 2

Enter either your proposed Precept Demand **D11** or Band D Council

Tax for 2023/24 **D13**

Precept	£32,000.00
Or	
Band D Tax (Estimated)	£0.00

Table - Summary of Results		Do not enter data below	
Year	2022-23	2023-24	Difference
Precept	£31,843.94	£32,000.00	£156.06
Income	£31,843.94	£32,000.00	£156.06
Tax Base	856.25	929.90	73.65
Band D Tax (Estimated)	£37.19	£34.41	-7.48%

Option B: The band d tax rate remains the same as 22/23 at a rate of £37.19 with the Parish Council receiving £34,582.98 an increase of £2739.04 but no band d.

Parish Longwick-cum-Ilmer

Input 2

Enter either your proposed Precept Demand **D11** or Band D Council

Tax for 2023/24 **D13**

Precept	
Or	
Band D Tax (Estimated)	£37.19

Table - Summary of Results		Do not enter data below	
Year	2022-23	2023-24	Difference
Precept	£31,843.94	£34,582.98	£2,739.04
Income	£31,843.94	£34,582.98	£2,739.04
Tax Base	856.25	929.90	73.65
Band D Tax (Estimated)	£37.19	£37.19	0.00%

TO CONSIDER LOCAL PLAN RESPONSES FOR BUCKINGHAMSHIRE COUNCIL

Key Services	Number of Services/ Facilities	Address and Details (e.g., opening times)	Amendments/ Comments
Food Shop (supermarket/ local store/ garage)	7		
Pub	1		
Post Office	1		
GP	0		
Community/ Village Hall	1		
Recreation grounds/ Playing fields/ sports facilities	3		
Primary School	1		

Non-key Services	Number of Services/ Facilities	Address and Details (e.g., opening times)	Amendments/ Comments
Secondary School	0		
Places of Worship	0		
Pharmacy	0		
Library	0		
Dentist	0		
Leisure Centre	0		

Public Transport	Number of Services/ Facilities	Address and Details (e.g., opening times)	Amendments/ Comments
Train station	0		
Bus Transport Services (frequencies are approximate as vary depending on the route and time)	Z&S Transport 113 (Oakley - Princes Risborough) x3 per day every Tuesday & Thursday		
School Bus Transport Services (x1 am and return pm service)	Z & S Transport 611 (Kingsey - Aylesbury Schools Coach Park) Redline RL01 (Princes Risborough-Thame, Lord Williams)		

Sources: ONS Census population estimates 2020, Household populations 2011, Town and Parish Council websites, Google search, Google maps, local knowledge, Buckinghamshire Council bus timetables, Aylesbury Vale Settlement Hierarchy 2017, Wycombe District Council Settlement Hierarchy 2016.

We'd be very grateful for your help in reviewing the data from our desk-based audit and confirming whether this information is correct, or if we need to adjust anything.

Part Two:

It would also be useful if you could answer the following questions:

1. Does your Town/ Parish have any issues that the Local Plan might help to solve? E.g., road junction capacity, bus services, school places or localised flooding.
2. What would you most like to preserve or improve about your Town/ Parish? E.g., local green space, historic character, local shops and services. We are also still interested to hear about any sites that we might have missed in the [Call for Sites](#) engagement exercises.
3. What are your aspirations for your Town/Parish over the next 20 years?
4. If you have not already done so, do you aspire to produce a Neighbourhood Development Plan? If so, what are your reasons for doing so, or not doing so?

TO CONSIDER WHETHER TO BOOK A SUMMER PLAY SESSION (PLAY AROUND THE PARISH PREVIOUSLY) FOR 2023

Community Playdays include: Large Community events with a wide range of activities and providers

Street Play sessions include: Staff member and various items of equipment and resources within a residential setting

Play Ranger sessions include: 2 Staff members and a range of resources and equipment within a park, green space or similar

Community Playday	4 Hours for the Whole Community	Average Cost = £4,500
Street Play Session	2 Hours for Residential Streets	Average Cost = £400
Play Ranger Session	2 Hours in Public Green Space	Average Cost = £450